

Certificate Renewal Plan Grid

Below is a list of activities that have been approved for certificate renewal credit.

* Please refer to Renewal Credit Matrix (p, 9-13) to ensure appropriate required verification.*

Category	Example	Approved for Certificate Renewal	Criteria or Rationale	Certificate Renewal Points Awarded
Assessment – Grading	Grading National Board Portfolios, PACT, etc.	Yes	Meets State Regulation	Hour-per-Hour
Assessment – Writing	Writing assessment (e.g., benchmark, summer school, etc.)	No	Outside the scope of professional development	0
Chairperson/ Member	(e.g. IEP, 504, Grade Level)	No	Falls within job requirements of all staff	0
Committee	Yearbook Sponsors	No	Falls within job requirements	0
Committee	Curriculum Guide Development	Yes	Meets State regulation	Hour-per-hour
Committee	Teacher of the Year Forum	No	District Decision	0
Committee/ Duties	Tutoring or working with students	No	Falls within job requirements	0
Committee/ Duties	Advisory Council (e.g., Support Staff, Principal's Superintendent's, etc)	No	Falls within job requirements	0
Committees/ Duties	District or School-Based: PTO/PTA, grade level chair, textbook adoption	No	Falls within job requirements	0
Committees/ Duties	School Webmaster	No	Falls within job requirements	0
Committees/ Duties	SDE, Statewide/Regional Committee	Yes	Meets State Regulation	Hour-per-hour
Committees/ Duties	Title I Committee Member	Yes	District Decision	10
Coursework	Graduate or Certificate Renewal	Yes	Meets State Regulation	1 sem. Hour = 20 pts
Coursework	Adult Education Course	Yes	Class content must relate to participant's goals/responsibilities	Hour-per-hour
Educational Project	EIA Grant Submittal	Yes	Meets State Regulation	Hour-per-hour (Max 30)
Educational Project	EIA Grant Implementation	Yes	District Decision	Hour-per-hour (Max 30)
Educational Project	Other Grants	Yes	District Decision	Hour-per-hour (Max 30)
Educational Project	SACS chair	Yes	District Decision	25
Educational Project	SACS committee member	Yes	District Decision	15
Educational Project	School Improvement Council Member	Yes	District Decision	5
Educational Project	SREB Visits	Yes	District Decision	25
Instruction	Academic Clubs	No	District Decision	0
Instruction	Visits to Business / Industry	No	District Decision	0
Instruction	Field Trips	No	District Decision	0
Instruction	Leading a workshop, seminar presenter	Yes	Meets State Regulation	Hour-per-hour (1 hour = 1.5 points) first time only
Instruction	Teaching a Graduate or Recertification Course	Yes	Meets State Regulation	1 sem hour = 20 pts first time only
Leadership	Special event chair, coordinator or team member (e.g., Fine Arts Festival, PTO special events, Music Festival, Book Fair)	No	District Decision	0
Mentorship	Supervising a Student Teacher	Yes	Meets State Regulation	30
Mentorship	Supervising a College Practicum Student	Yes	District Decision	10
Mentorship	Supervising a High School Teacher Cadet	Yes	District Decision	5
Mentorship	Induction Teacher Mentor	Yes	Meets State Regulation	30
Mentorship	Induction Teacher Assistance Team Member	Yes	District Decision	15

National Board Teacher Certification	Participating in the NBC Process	No	State Decision	0
Participation	First Responder Training	No	Job Responsibility	0
Participation	Flex Time	No	Job Responsibility	0
Participation	Evening Parent Meetings	No	Job Responsibility	0
Participation	Blood borne Pathogens Training	No	Job Responsibility	0
Participation	Special District/State Training (e.g., Terra Nova, PACT, TEAM procedures)	Yes	Only if outside job requirements	Hour-per-hour
Participation	Report Card Revision Committee	No	District Decision	0
Participation	List serve participant	No	District Decision	0
Professional Assessor Evaluator	ADEPT TEAM Member	Yes	District Decision	30 or 15 per semester
Professional Assessor Evaluator	HOUSSE Team member	Yes	District Decision	15
Professional Assessor Evaluator	SACS/SREB Accreditation evaluator	Yes	District Decision	25
Professional Assessor Evaluator	NCATE Evaluator	Yes	District Decision	25
Professional Assessor Evaluator	ERT (External Review Team)	Yes	District Decision	30
Professional Development	Summer or After Hours	Yes	Meets State Regulation	Hour-per-hour
Professional Development	Conferences	Yes	District Decision	Hour-per-hour
Professional Development	Professional Reading/Research	No	District Decision	0
Professional Development	ABC Induction Class	No	District Decision	0
Professional Development	Technology Competencies	Yes	District Decision	Hour-per-hour
Professional Development	ADEPT Evaluator Training	Yes	District Decision	60